



MOBILE AND SOCIAL SITES

We believe our staff should be completely attentive during their hours of working, to ensure all children in the nursery receive good quality care and education. This is why mobile phones are not to be used during working hours.

We also feel that restrictions need to be placed on staff when they access social networking sites. The nursery has a high reputation to upkeep and comments made on sites such as 'Facebook' could have an impact on how parents using the nursery view the staff.

- Mobile phones are not to be turned on during your working hours

Policy Adopted by St Pauls Walden Nursery

Signature

Signature

Review Date

March 2017

Position: Committee Chair

Position: Manager

March 2018

- Mobile phones must not be used unless on a designated break and then this must be away from the children
- Mobile phones should be stored safely in nursery Office at all times during the hours of your working day
- Staff must not post anything onto social networking sites such as 'Facebook' that could be construed to have any impact on the nursery's reputation
- Staff must not post anything onto social networking sites that would offend any other member of staff or parent using the nursery
- If staff choose to allow parents to view their page on social networking sites then this relationship must remain professional at all times
- If any of the above points are found to be happening then the member of staff involved will face disciplinary action, which could result in dismissal.

Policy Adopted by St Pauls Walden Nursery

Signature

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