



## STAFF BEHAVIOUR/ CODE OF CONDUCT POLICY.

Staff and employees of St Pauls Walden Nursery MUST:

- Follow Policies and procedures set out by the Nursery.
- Not be under the influence of alcohol and other substances.
- Maintain confidentiality.
- Pay full attention to the proper supervision of the children in their care.
- Maintain records relating to the children in their care.
- Not use, or threaten to use, punishment that could have an adverse effect on a child's well being.
- Inform the Nursery manager immediately of any convictions or cautions received.
- Dress appropriately.
- Not use inappropriate speech or gestures, eg. swearing or language of a lewd or suggestive nature.
- Always work for the good of the Nursery team.

Policy Adopted by St Pauls Walden Nursery  
Signature  
Signature  
Review Date

February 2017  
Position: Committee Chair  
Position: Manager  
February 2018